

**South Dakota Aeronautics Commission
Meeting Minutes
Aviation Hanger, SDSU Aviation Complex, Brookings, South Dakota
August 23, 2016 @ 11:00 AM**

MEMBERS: Skip VanDerhule, Chairman
Dave Luers
Arnie Hauge
Dan Noteboom
Chris Funk
Eric Odenbach

STAFF: Joel Jundt, Tessa Wenner, Bonnie Olson, Karla Engle, and Jon Becker

OTHERS: Steve Hamilton, Patty Bawn, Mary Kidwiler, Keith Corbett, Jackie Lanning, Tim Reed, Cody Christensen, Alex Lippincart, Alex Bonnehier, Ethan Erickson, Aaron Reese, Jacob Rosenbauer, Andy Leonard, Lynn Riedesel, and Orv Smidt

AGENDA ITEMS:

- Call to Order SDSU Aviation Complex
- Tour of Brookings Regional Airport
- Recess for lunch, provided at the SDSU Aviation Complex
- Reconvene Commission Meeting
- Consideration of Conflicts of Interest
- Consideration of the August 3, 2016, Meeting Minutes
- Secretary's Report
- Consideration of Tall Structure
- Consideration of AIP Grants
- Consideration of Britton Airport name change

Chairman VanDerhule called the regular meeting of the South Dakota Aeronautics Commission (the "Commission") to order at 11:05 AM. A roll call was taken and a quorum was determined. The meeting was held at the South Dakota State University ("SDSU") Aviation Complex located at the Brookings Regional Airport.

Skip Vanderhule, Chairman
Tour of Brookings Regional Airport

The Commission, press, members of the public, and staff from the South Dakota Department of Transportation (the "Department") toured the updated runway and taxiways at the Brookings Regional Airport.

Lunch, provided at the SDSU Aviation Complex. 12:00 PM

The Commission business resumed at 1:05 PM.

Consideration of Conflicts of Interest

Chairman Vanderhule turned over the meeting to Vice Chairman Odenbach, who then presided.

Vice Chairman Odenbach opened the floor to Commission members to disclose potential conflicts of interest and to present requests for waivers pursuant to South Dakota Codified Law (SDCL) chapter 3-23.

Vanderhule submitted three written disclosures requesting waivers from the Commission as follows:

- 1) Vanderhule co-owns an airplane which is based at the Yankton airport in hangar space leased from the city of Yankton, South Dakota. The city of Yankton, South Dakota is an airport sponsor. By statute, the Commission has jurisdiction over the Yankton airport as well as all public use, public owned, airports in the state.
- 2) Vanderhule owns a business that sells welding gasses and related supplies. One of the customers for Vanderhule's business is the Department of Transportation (the "Department") highway shop in Yankton. The annual sales to the DOT are less than \$300.00. To the best of Vanderhule's knowledge, there are no contracts or other matters directly involving the Commission and Vanderhule's business. If the annual sales amount increases substantially to the Department, Vanderhule will submit a letter of disclosure to the Commission and request an additional waiver.
- 3) Vanderhule owns a business that sells welding gasses and related supplies. Some of these are sold to the city of Yankton, South Dakota, which is the sponsor of the Yankton airport. The Aeronautics Commission has jurisdiction over the Yankton airport. There is a small oxygen and acetylene cylinder in the Yankton airport's maintenance building that city employees use in repairing equipment used for airport maintenance.

Motion by Funk, second by Hauge, to approve the three waiver requests submitted by Vanderhule as the Commission has determined that the matters underlying the conflicts are fair, reasonable, and not contrary to the public interest. A roll call vote was taken and all voted aye, except for VanDerhule, who abstained in the Commission discussion and vote. The motion carried.

Vice Chairman Odenbach turned the meeting back over to Chairman Vanderhule.

Funk submitted two written disclosures requesting waivers from the Commission as follows:

- 1) Funk co-owns several aircraft that are based at the Brookings Airport in hangar space leased at the Brookings Airport.
- 2) Funk works for SDSU Aviation based at the Brookings Airport. SDSU aviation is the largest, most active flight school in South Dakota. SDSU Aviation has received grants for the promotion of aviation. Funk will abstain from any discussion and voting in regard to SDSU Aviation.

Motion by Odenbach, second by Hauge, to approve the two waiver requests submitted by Funk as the Commission has determined that the matters underlying the conflicts are fair, reasonable, and not contrary to the public interest. A roll call vote was taken and all voted aye, except for Funk, who abstained in the Commission discussion and vote. The motion carried.

Chairman Vanderhule introduced the Mayor of the city of Brookings, South Dakota, to the Board. Mayor Tim Reed welcomed and thanked the Commission on behalf of the city of Brookings, South Dakota.

Skip Vanderhule, Chairman

Approve Minutes from July 3, 2016 meeting

Motion by Odenbach, second by Luers, to approve the July 3, 2016, meeting minutes. A roll call vote was taken and all voted aye. The motion carried.

Joel Jundt, Deputy Secretary of SDDOT
Secretary's Report

Jundt inquired of the Commission as to a detail standpoint on the amount of information the Commission would like to receive regarding agenda items. The Commission agreed the amount and type of information they are currently receiving is sufficient. No action was taken.

Consideration of Tall Structure

Permit # 2016-8088-8091 Mobridge, SD
FAA Aeronautical Study 2016-AGL-8088- 8091-OE

Rachel Anderberg will be building a barn approximately 50 feet south of her existing home. This barn will be approximately 0.7 miles east and south of the Mobridge airport. The FAA has determined:

- ◆ This proposal does not exceed FAA obstruction standards and would not be a hazard to air navigation.
- ◆ Aeronautical studies must be marked/lighted as per FAA requirements.

The Department recommended Commission approval.

Motion by Odenbach, second by Noteboom, to approve Permit # 2016-8088-8091 Mobridge, SD. A roll call vote was taken and all voted aye. The motion carried.

Jon Becker, Office of Aeronautics
Consideration of AIP Grants

Chairman Vanderhule requested the funding requests for Brookings 3-46-0005-028-2016, Faith 3-46-0076-008-2016, and Pierre 3-46-0044-036-2016 be considered individually from the remainder of the projects.

The Department requested funding from the State Aeronautics Fund for the Airport Improvement Program (AIP) projects as follows:

Funk recused himself from the discussion and vote on the Brookings funding request.

Brookings 3-46-0005-028-2016

Design of Runway 17/35 reconstruction (1700' x 60').

Federal Share	\$ 81,000.00
State Share	\$ 4,500.00
Local Share	\$ 4,500.00
Total	\$ 90,000.00

The Department recommended approval of state assistance in the amount of \$4,500.00.

Motion by Odenbach, second by Hauge, to approve state assistance in the amount of \$4,500.00 for Brookings 3-46-0005-028-2016.. Roll call vote was taken all voted aye, except Funk who abstained. The motion carried.

Funk rejoined the discussion.

Faith 3-46-0076-008-2016

Upgrade fuel system and card reader.

Federal Share	\$ 289,800.00
State Share	\$ 16,100.00
Local Share	\$ 16,100.00
Total	\$ 322,000.00

The Department recommended approval of state assistance in the amount of \$16,100.00.

Motion by Funk, second by Noteboom, to approve state assistance in the amount of \$16,100.00 for Faith 3-46-0076-008-2016.

Funk made a motion to amend his original motion, second by Hauge, to approved moving forward with the project with \$0.00 in state assistance.

Funk withdrew amended the motion with the consent of Hauge.

The Commission voted on the original motion, to approve state assistance in the amount of \$16,100.00 for Faith 3-46-0076-008-2016. A roll call vote was taken and all voted nay. The motion failed.

Luers recused himself from the discussion and vote on the Pierre funding request.

Pierre 3-46-0044-036-2016

Airport master plan update; electronic ALP, aeronautical survey, exhibit A title research and wildlife hazard assessment and management plan.

Federal Share	\$ 745,000.00
State Share	\$ 41,388.89
Local Share	\$ 41,388.89
Total	\$ 827,777.78

The Department recommended approval of state assistance in the amount of \$41,388.89.

Motion by Noteboom, second by Funk, to approve state assistance in the amount of \$41,388.89 for Pierre 3-46-0044-036-2016.. A roll call vote was taken and all voted aye, except Luers who abstained. The motion carried.

Luers rejoined the discussion.

The Commission considered the remainder of the funding requests.

DeSmet 3-46-0063-011-2016

Design and construct parking lot and access road improvements.

Federal Share	\$ 328,500.00
State Share	\$ 18,250.00
Local Share	\$ 18,250.00
Total	\$ 365,000.00

The Department recommended approval of state assistance in the amount of \$18,250.00.

Flandreau 3-46-0077-009-2016

Airport layout plan with GIS survey and narrative report.

Federal Share	\$ 153,000.00
State Share	\$ 8,500.00
Local Share	\$ 8,500.00

Total	\$ 170,000.00
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The Department recommended approval of state assistance in the amount of \$8,500.00.

Madison 3-46-0029-013-2016

Construct detention pond, drainage improvements, wetland mitigation and revise fencing.

Federal Share	\$ 1,077,910.00
State Share	\$ 59,883.89
Local Share	\$ 59,883.86

Total	\$ 1,197,677.78
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The Department recommended approval of state assistance in the amount of \$59,883.89.

Miller 3-46-0035-009-2016

Design and reconstruct apron (mill/overlay).

Federal Share	\$ 409,500.00
State Share	\$ 22,750.00
Local Share	\$ 22,750.00

Total	\$ 455,000.00
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The Department recommended approval of state assistance in the amount of \$22,750.00.

Sioux Falls 3-46-0050-050-2016

Partial reconstruction of runway 3-21; taxiways A, B1, B3, B4 reconstruction; taxiway K rehab within 3-21 OFA (design and construct); taxiway A south of terminal apron entrance and taxiway A2 rehab (design and construct).

Federal Share	\$ 7,048,235.00
State Share	\$ 391,568.61
Local Share	\$ 391,568.61

Total	\$ 7,831,372.22
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The Department recommended approval of state assistance in the amount of \$391,568.00.

Sisseton 3-46-0051-012-2016

Design of wetland mitigation and filling.

Federal Share	\$ 31,500.00
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State Share	\$ 1,750.00
Local Share	\$ 1,750.00
Total	\$ 35,000.00

The Department recommended approval of state assistance in the amount of \$1,750.00.

Wall 3-46-0069-007-2016

Develop airport master plan and electronic ALP update.

Federal Share	\$ 287,000.00
State Share	\$ 15,944.45
Local Share	\$ 15,944.44
Total	\$ 318,888.89

The Department recommended approval of state assistance in the amount of \$15,944.45.

Motion by Hauge, second by Odenbach, to approve the state assistance for the remaining AIP projects as follows:

DeSmet 3-46-0063-011-2016

state assistance in the amount of \$18,250.00

Flandreau 3-46-0077-009-2016

state assistance in the amount of \$8,500.00

Madison 3-46-0029-013-2016

state assistance in the amount of \$59,883.89

Miller 3-46-0035-009-2016

state assistance in the amount of \$22,750.00

Sioux Falls 3-46-0050-050-2016

state assistance in the amount of \$391,568.00

Sisseton 3-46-0051-012-2016

state assistance in the amount of \$1,750.00

Wall 3-46-0069-007-2016

state assistance in the amount of \$15,944.45

A roll call vote was taken and all voted aye. The motion carried.

Consideration of Britton Airport name change

On August 10, 1969, the Britton Airport held a dedication ceremony and named the airport Farrar Field. Somehow during the years the name reverted back to Britton Airport. The City of Britton would like to have the airport officially named Farrar Field.

Vanderhule requested a resolution be made to reflect the name change.

Motion by Luers, second by Odenbach, to provide a resolution from the Commission in support of the name change from Britton Airport back to Farrar Field.

A roll call vote was taken and all voted aye. The motion carried.

The Commission discussed the need to place an item on the agenda for defining a policy for fuel systems. Part of the discussion will entail how much fuel is used by the requesting airport sponsor so historical usage for that airport should be provided with the application. This item will be placed on the

agenda for next meeting and should be considered prior to consideration of any AIP grant applications.

Adjourn

Motion by, Funk, second by Hauge, to adjourn. The motion carried. Meeting adjourned at 2:45 PM.

Next meeting to be held September 27, 2016.